



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
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26 Jun 03

From: Commanding General
To: Distribution List

Subj: LETTER OF INSTRUCTION (LOI) FOR THE MARINE AIR GROUND TASK FORCE
TRAINING COMMAND (MAGTFTC) INDEPENDENCE DAY SALUTE

Ref: (a) NAVREGS

1. Situation. To announce the tasks/responsibilities for the Independence Day Salute on 4 July 2003.

2. Mission. Paragraph 1284 of the United States Navy Regulations dated 1990 require that each station equipped with a saluting battery fire a 21 gun salute on Independence Day, 4 July 2003, commencing at 1200 local time.

3. Execution

a. Coordinating Instructions

(1) The uniform for the saluting detail is utilities.

(2) The uniform for the color detail is utilities.

(3) A rehearsal will be conducted convenient to the firing detail. Notify Operations and Training (O&T) of desired rehearsal date and time and location.

(4) All unused rounds will be returned to the Center Magazine Area.

(5) The salutes will be conducted at the southeast corner of the Parade Field.

b. Commanding Officer, 3rd Battalion, 11th Marines. Provide gun(s) and detail to fire salute.

c. Commanding Officer, Headquarters Battalion. Provide thirty-one 40mm (DODIC B545) rounds to the firing detail for the ceremony. (Five rounds for rehearsal, five rounds for backup and twenty-one rounds for the salute.)

d. Commanding Officer, Marine Corps Communication-Electronics School. Provide a 10-man detail to raise and lower the Holiday Flag.

e. Director, O&T Directorate. Provide overall coordination.

f. Public Affairs Officer. Provide appropriate pre and post event public affairs support.

g. MAGTFTC Adjutant. Notify the CDO of the uniform for colors.


h. MAGTFTC Sergeant Major. Coordinate formation activities.

Subj: LETTER OF INSTRUCTION FOR THE MAGTF TC INDEPENDENCE DAY SALUTE

4. Administration and Logistics. Distribution Statement A-1 directives issued by the Commanding General are distributed via e-mail. This LOI can be viewed at <http://www.29palms.usmc.mil/dirs/manpower/adj/index.asp>.

5. Command and Signal

- a. Signal. This LOI is effective the date signed.
- b. Command. This LOI is applicable to the Marine Corps Total Force.


J. D. NICHOLS
Chief of Staff

DISTRIBUTION: A-1